



# Alberta Assessors' Association

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[www.assessor.ab.ca](http://www.assessor.ab.ca)

## Application for Membership - Candidate

A **Candidate Member** is the entry-level membership category for those wishing to pursue the AMAA designation or for those who are preparing assessments under the supervision of an Accredited Member. A Candidate Member can be any person who is at least 18 years of age, has achieved a minimum of a high school diploma or equivalent, is engaged in the practice of assessment and sponsored by an Accredited Member. (Policy 80-8, Sec.1.1.2)

In accordance with Policy 80-8, Membership Categories, I hereby make application for membership in the **Alberta Assessors' Association** as a regulated Candidate member.

**An Accredited Member must sponsor a Candidate or Associate Membership Application.**  
*Please refer to page 3 for Sponsoring Member confirmation.*

Name: \_\_\_\_\_  
Last Name First Name Salutation

Business Address: \_\_\_\_\_  
Street City Postal Code

Bus Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Bus Fax: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-mail: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City Postal Code

Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Preferred Mailing Address:  Business  Home Birthdate: \_\_\_\_\_  
Year/Month/Day

### Mandatory for Candidate membership:

High School (name and date of completion): \_\_\_\_\_

Post Secondary Education	In Progress	Completed *submit copies of diplomas
UBC Diploma in Urban Land Economics		
Lakeland College Appraisal and Assessment Diploma		
Other *(specify):		

\* **Other** can include a request for review of prior qualifications..

I am currently employed in the assessment field:  
Employer

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Length of time in present position

Yes, I am lawfully authorized to work in Canada

**How did you hear about the Association?**

Brochure  Website  College/University  Family/Friend  Career Fair  Other \_\_\_\_\_

Membership dues are payable on **March 1** for each membership year as follows:

<b>Membership Type</b>	<b>Fee*</b>	<b>5% GST</b>	<b>TOTAL</b>
Accredited	\$460.00	\$23.00	\$483.00
Candidate	\$385.00	\$19.25	\$404.25
Associate	\$385.00	\$19.25	\$404.25
Municipal Property Tax Administrator	\$200.00	\$10.00	\$210.00
Student	\$0.00	\$0.00	\$0.00

\*Note: Fees are prorated to one half of the prescribed annual fee between September 1 and November 30 and, at December 1 for the balance of the membership year, to one quarter of the prescribed annual fee.

I **certify** that the information submitted in and with this application is correct and true. I agree, if accepted, that I will be governed by the bylaws and constitution of the Alberta Assessors' Association and promote its objectives as long as I continue to be a member.

I **consent** to the Alberta Assessors' Association the use of my name, address, employer name, membership type, phone number, fax and email address for such purposes as promotion of membership, membership directory listing, website listing, government liaison (Alberta Municipal Affairs, AMA), education, new products and services, internet information and networking at all levels, local, provincial and national. Consent includes the receipt of emails, bulletins and information sent or forwarded by the Association on behalf of the Association, its statutory and discretionary committees, Associate affiliates and partners.

I **Do Not** consent to the above:

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_

**A one-time Candidate Application fee of \$200.00 + GST (# 12223 4610 RT) is charged for Candidate Members in addition to the applicable membership fee.**

Application Fee and Applicable Membership Fee + GST (# 12223 4610 RT) are:

Enclosed **OR**  
 Please Invoice \_\_\_\_\_

*All cheques are payable to the **Alberta Assessors' Association**.*

**Membership is deemed to commence on the date the application is accepted by the Registration Committee.**

*Candidate members have eight years in which to achieve their accreditation. A Candidate Member who has not achieved Accreditation at the end of eight years will have their membership cancelled, their names stricken from the list of regulated members and must re-apply for Candidacy and be subject to all the requirements of a new applicant to be recognized by the Association as a member preparing assessments under the supervision of an Accredited member. (Policy 80-8, Sec. 1.1.2)*

## Accredited Member Sponsor

A sponsoring Accredited Member may or may not be a supervisor, co-worker or colleague.

A sponsoring Accredited Member is expected to assist a sponsored Candidate in successfully achieving accreditation. Such assistance may take the form of advice, counsel or may be limited to periodic progress monitoring.

At minimum, a sponsoring Accredited Member shall contact the sponsored Candidate **annually** to check on the sponsored Candidate's progress (ie required core and other education completions and experience) towards accreditation. In November/December, Sponsors will receive correspondence from the Registrar and Sponsor Checklist to complete and sign with sponsored Candidate(s).

Sponsorship continues regardless of changes to position, place of employment or employment status.

A sponsoring Accredited Member considering retirement shall contact sponsored Candidate/s to ensure the Candidate is aware of the potential status change and whether the commitment will continue.

*A sponsoring Accredited Member is confirming the Applicant meets the requirements of MAR s.9 as follows:*

The Candidate

- ✓ is 18 years of age or older,
- ✓ is lawfully authorized to work in Canada,
- ✓ can provide evidence of good character and reputation,
- ✓ is engaged in the practice of assessment,
- ✓ can provide written confirmation of the applicant's sponsorship by an Accredited Municipal Assessor of Alberta,
- ✓ can pay the application fee in accordance with the bylaws,
- ✓ has a high school diploma or a substantively equivalent diploma, and
- ✓ is working to meet the requirement set out in section 10(e)(i)(A) of *MAR*

Name of sponsor \_\_\_\_\_

Business Address \_\_\_\_\_

Business Phone \_\_\_\_\_

Signature of sponsor \_\_\_\_\_

In the event a sponsoring Accredited Member and sponsored Candidate wish to terminate the sponsorship relationship (and the Candidate chooses a new sponsor), an amended application form must be submitted to the Association.

Candidate members have eight years in which to achieve their accreditation. A Candidate Member who has not achieved Accreditation at the end of eight years will have their membership cancelled, their names stricken from the list of regulated members and must re-apply for Candidacy and be subject to all the requirements of a new applicant to be recognized by the Association as a member preparing assessments under the supervision of an Accredited member

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**For Office Use:**

Date Application Approved by Registration Committee: \_\_\_\_\_

User Name \_\_\_\_\_ Membership Number \_\_\_\_\_ Password \_\_\_\_\_

Invoice # \_\_\_\_\_