



## Assessor I

Assessment department – Corporate Services division

Competition #: HR-2019-0076  
Employment Type: Temporary – Full Time Starting Jan 6/2020  
(Mat Leave until Approx. Jan 2021)  
Hours: 35 hours per week, M-F 8:30-4:30  
Salary Range: \$66,384 to \$84,997 annually  
Closing Date: November 15, 2019 at 8:30 am

The Assessment department provides accurate and equitable assessments that are used for the purpose of collecting taxes, which is the County's primary source of revenue. Assessments are used to determine each individual property owner's share of the total property tax pursuant to legislation, policies and guidelines determined by the Government of Alberta.

Are you methodical in your approach to analyzing data? Are you able to talk to people to explain the assessment process, make decisions about assessment and defend those decisions in front of a review board? We are looking for a full-time temporary Assessor who will inspect and assess residential, commercial, and farm properties to determine market value. Your excellent oral and written communication skills, initiative, sound judgment, and attention to detail will be the keys to success in this position. As an Assessor you will drive throughout the County to inspect properties.

The successful applicant will possess:

- Post secondary educational institution diploma or degree in assessment or a related field;
- Working towards or accreditation as a Municipal Assessor of Alberta (AMAA) designation or equivalent;
- A valid Class 5 driver's license and acceptable driver's abstract;
- A willingness to travel, particularly in rural areas to conduct inspections;
- Ability to occasionally work long and irregular hours to meet deadlines and/or attend meetings;
- Ability to lift/carry files/boxes up to 40 lbs.;
- Preference may be given to those applicants who have completed the UBC Real Property Assessment Certificate.

*Candidates who do not hold AMAA designation or with less experience are invited to apply and may be considered at a lower classification and salary level.*

Interested applicants are invited to apply via the Job Opportunities page on the County of Grande Prairie website at [www.countygp.ab.ca](http://www.countygp.ab.ca)

