



## Regional Assessor (Permanent) Financial Services Department

**Position Type/  
Hours:** This is a permanent full-time position working thirty-five (35) hours per week within the Financial Services Department. This position is located in the community of Fort McMurray, the Regional Municipality of Wood Buffalo's urban centre.

**Position  
Description:** The Regional Assessor directs the overall vision of the Assessment and Taxation branch. They align the branch's overall goals and plans with the larger Regional Municipality of Wood Buffalo (RMWB) strategic plan and ensure that their employees are carrying out the proper functions to provide efficient, innovative, and influential service delivery. Primary responsibilities of this position include:

**Leadership, Planning, and Development:** Provides leadership to the Municipality regarding adherence to Provincial Legislation in the areas of assessment and taxation as well as recommending changes to the legislative framework which are of benefit to the Municipality. Develops and implements performance measures that will provide clear objectives and goals for employees within Assessment and Taxation. Provides leadership and mentoring to all staff to increase staff skills and knowledge in functional areas and build service potential.

**Management, Financial, and Administrative:** Develops and maintains knowledge of municipal functions in order to guarantee the Assessment and Taxation branch is functioning as an effective business partner in RMWB strategic planning and decision-making. Accountable for the success of the Assessment and Taxation branch. Supports and guides development of the branch budget to obtain resources necessary to achieve objectives.

**Departmental Development:** Initiates, develops, and adjusts branch strategic plans, goals, and objectives to create a blueprint that will assist the Municipality in achieving its goals. Provides support for complex or difficult issues and projects. Introduces and maintains best practices and collaborates with other departmental leaders in the development of common customer service goals and objectives while complying with unique confidentiality requirements of assessment and taxation legislation. Acts as the resident expert in matters of Assessment and Taxation, advising municipal leaders as to legislative and administrative options.

**Qualifications:**

- Degree in Business Administration (Assessment/Appraisal Major) or equivalent is required.
- Fifteen (15) or more years of progressive experience in an assessment and taxation environment. A minimum of ten (10) years in a senior management role.
- Real Property Assessment Certificate or equivalent mass appraisal model building course including statistical analysis and testing.
- Accredited Municipal Assessor of Alberta (A.M.A.A) or equivalent acceptable to Provincial Minister.
- An equivalent combination of education and work experience may be considered.
- Experience working in a public sector environment with unionized and non-unionized employees is considered an asset.
- Regional/local knowledge and experience is considered an asset.

You will possess the following:

- Ability to empower people, strong organizational skills, and uses innovative approaches in situations involving rapid change, shifting priorities, and/or simultaneous demands.
- High emotional intelligence, including the ability to deal effectively with ambiguity, remain calm and neutral in conflict situations.
- Ability to establish and maintain effective working relationships with managers, employees, leaders, bargaining agents, and external contacts and interacts in a manner that builds trust, credibility, and rapport.
- Sound knowledge of all aspects of municipal government and political awareness and sensitivity are essential.
- Ability to address conflict and confront issues skillfully and deal with adversarial situations with a focus on positive outcomes.
- Extensive knowledge of mass appraisal processes for all property types and ability to recognize potential surfacing issues that may require an adjustment to past practices.
- Thorough knowledge of case law related to real property valuation from across Canada to identify surfacing issues.
- Ability to read and interpret blueprints, real property legal descriptions, real property reports, and registered plans.
- Demonstrated ability to think strategically and tactically.
- Technical depth and breadth of experience dealing with department issues and consultation practices to support implementation of business strategies, goals and objectives.

**Salary:** Competitive Salary

**In addition to the rate of pay, we offer other attractive incentives:**

**-an extensive employer paid benefits plan**

**-an additional annual payment of \$12,480 which represents a cost of living allowance**

**Requisition  
Number:** 005583

**Closing Date:** October 31, 2019 at 11:59 PM

**Posting Type:** Internal & External (Posted: August 3, 2019)

To apply: Please visit our website at [www.rmwb.ca](http://www.rmwb.ca)  
We appreciate the interest of all applicants; however, only those individuals  
selected for interviews will be contacted.