

# Assessor II

## **Position Summary:**

Are you looking to advance your assessment career in one of the most dynamic municipalities in the province? This is an exciting opportunity to leverage your expertise in property valuation, collaborate with a talented team of professionals, and contribute to the financial health and growth of our municipality. If you are detail-oriented, analytical, and ready to take on new challenges, we invite you to apply and help us shape the future of Strathcona County!

Providing direct support to the Assessment Manager, the Assessor II is responsible for preparing annual market value and regulated valuation models for a complex cross section of properties in Strathcona County. This position contributes towards the economic sustainability of the organization and property taxation equity for property owners.

## **Responsibilities:**

- Perform real property market value modeling to produce market area models for urban and rural, non-residential properties
- Apply property appraisal and assessment theory and principles in a mass appraisal environment
- Collect and analyze cost report information applying regulated guidelines to complete property assessments
- Collect, interpret and analyze income and expense information in the application of the income approach
- Develop policies, procedures and guidelines that are used in collecting, classifying and quantifying property data characteristics to ensure quality standards are met
- Interpret and apply legislated and regulated guidelines and standards as they apply to property assessment and tax issues
- Communicate assessment theory and policy to both external and internal customers with the goal of increasing understanding and support from all parties
- Prepare and present evidence to the Assessment Review Board (ARB)
- Provide direction, mentorship and assistance to junior assessors, assessment technician and support staff

## **Qualifications and Skills:**

- Post secondary Diploma or Degree in Property Assessment, Property Appraisal or related field
- Minimum of 5 years related progressive and hands-on work experience
- Professional Assessment or Appraisal designation with the Alberta Assessors Association (AMAA), Appraisal Institute of Canada (AACI), or International Association of Assessing Officers (CAE) is required
- Thorough understanding of appraisal concepts and the ability to apply that knowledge in a complex and changing marketplace
- Comprehensive knowledge of applicable legislation and the ability to incorporate it into the assessment process
- Excellent computer skills and knowledge of statistical software, GIS, Microsoft Office suite, (knowledge of the CAMA/CAMA system will be considered an asset)
- Excellent verbal, listening, and written communication skills
- Exceptional organizational and time management skills, as well as the ability to work independently
- Ability to work under pressure with tight time constraints

**Conditions of Employment:**

- Submission of a Satisfactory Criminal Record Check
- Valid Alberta Class 5 Driver's licence and submission of a 5-year Driver's Abstract with less than 7 demerits

**Who We Are:**

Strathcona County is a specialized municipality located in the heart of Alberta. Our vision is to become Canada's most livable community, where our workplace culture and identity are supported by our people plan and values of integrity, respect, safety, fairness, and cooperation.

**Why Join Strathcona County:** (depending on position)

- Competitive salary and comprehensive benefits package, which includes:
  - Extended health and dental coverage
  - Health and wellness spending account
  - Life and disability insurance and critical illness programs
  - Retirement and pension programs
  - Paid and unpaid leave programs
  - Earned day off program
  - Employee and family assistance program
- Commitment to employee development, through internal and external training and development opportunities
- Well-being programs and a safety culture focused on physical and psychological health in the workplace

Equivalencies of education and experience may be considered. This role may be eligible to participate in our hybrid work program.

This competition may be used to fill future vacancies for similar positions within the next 6 months.

Strathcona County is committed to an inclusive, respectful, and equitable workplace that represents the community we serve. We welcome applicants from all backgrounds who can contribute diverse perspectives and experiences.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

**Please apply on our website by 11:59 pm on November 3<sup>rd</sup>, 2024: [Assessor II - Strathcona County Careers \(oraclecloud.com\)](https://oraclecloud.com)**